

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Steve Klein, Peshtigo Times

- 1) **Call to Order:** Trustee Kostuch called the meeting to order at 7:00pm and announced that he would chair the meeting in the absence of President Deschane.
- 2) **Roll Call:** Members present: Trustee Duane Swanson Trustee Kurt Kostuch
 Trustee Shirley Keller Trustee Dick Kaminski
 Trustee Fred Franzen Trustee Stew Swanson
- Members absent: President John Deschane
- Also present: Clerk/Treasurer Marilyn Padgett

Trustee Kostuch declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the minutes of the regular meeting of October 20th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the financial report for the month of October, 2015, be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve payment of general fund vouchers numbered 2734 through 2736, 4071, 6053, 25023 through 25080, V6297 through V6315. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve the following payments from the general fund:

Enduraplas for Fire Equip, with 1/2 to be reimbursed by WDNR	\$ 1,710.00
Rennerts for Fire Dept pump testing & inspection	\$ 1,043.28
Witt's Piggly Wiggly for supplies for various departments	\$ 784.99
Wiedemeier Garage for Police Tahoe squad repairs	\$ 1,766.48

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Keller seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 3978 through 3981. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller seconded by Trustee Franzen, to approve payment from the water fund to Northeast Asphalt in the amount of \$1,870.00 for a waterline patch on Main Ave. Vote: Ayes: 6. Motion carried.

- 6b) **Sewer Fund:** Motion by Trustee Keller seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5108 through 5116. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller seconded by Trustee Franzen, to approve the following payments from the sewer fund:

PJ Kortens for flow meter calibration	\$ 546.05
North Central Labs for WWTF lab supplies	\$ 1,315.98

Vote: Ayes: 6. Motion carried.

- 6c) Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Franzen, to approve payment of TIF fund voucher number 5001. Vote: Ayes: 6. Motion carried.
- 7) Committee & Attorney Reports:** Committee reports were distributed to board members prior to the meeting.
- 8) Comments from Pre-registered Citizens:** None.
- 9) Resolution No. 269:** (Finance): Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to adopt Resolution No. 269: A Resolution Adopting the 2016 Budgets and Corresponding Tax Levies for the Village of Crivitz General Fund and TIF District No. 1 Fund. Vote: Ayes: 6. Motion carried.
- 10) Police 2016 SUV Squad Proposal Acceptance - Witt Auto Sales:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Stew Swanson, to accept the proposal from Witt Auto Sales in the amount of \$ 34,536.00 for a 2016 Explorer Police Interceptor SUV squad vehicle. Vote: Ayes: 6. Motion carried.
- 11) Snow Removal Bid Award - Richlen Excavating:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to accept the bid from Richlen Excavating for 2015/16 season snow removal. Discussion: Trustee Franzen noted that this was the only bid received. Vote: Ayes: 6. Motion carried.
- 12) Park Place Project - Richlen Excavating:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment of \$4,890.64 for extra work items on Park Place. Discussion: Trustee Franzen explained that the extra work consisted of removal of excavated materials and filling in a sharp drop off on the north side of the road way. Vote: Ayes: 6. Motion carried.
- 13) Well #3 Maintenance - CTW Corporation:** (Utilities) Motion by Trustee Keller seconded by Trustee Franzen, to contract with CTW Corporation for Well #3 rehabilitation for sand reduction in an amount not to exceed \$13,655.00. Vote: Ayes: 6. Motion carried.
- 14) Lift Station #2 Electrical Components - J & T Electric:** (Utilities) Motion by Trustee Keller seconded by Trustee Franzen, to purchase electrical components for lift station #3 from J & T Electric at a cost not to exceed \$456.00. Vote: Ayes: 6. Motion carried.
- 15) Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant an operators license to Suzanne Geimer, who has received a satisfactory background check, effective 11/17/15 through 6/30/16. Vote: Ayes: 6. Motion carried.

OLD BUSINESS:

Oakwood Haven Building: Marinette County was in the process of removing the cement slab and elevator shaft at the time of the meeting.

NEW BUSINESS:

Saturday, November 28: Trustee Kostuch reported that the Christmas in the Village event would be held on Saturday from 10:00am - 2:00pm & Christmas Parade at 5:30pm.

CORRESPONDENCE:

Crivitz School District: The clerk reported that a school board recall election was scheduled for 12/22/2015. All costs would be reimbursed by the school districts per state statute.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the meeting be adjourned at Stew Swanson. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

Kurt Kostuch
Trustee

Marilyn L. Padgett
Clerk/Treasurer