

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Bill Keller, Dave & Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00PM.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller
 Trustee Dick Kaminski Trustee Jo Di Volk
 Trustee Janis Porfilio

Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Discussion: Pres. Deschane noted that he would vote on Resolution No. 249 because passage requires a $\frac{3}{4}$ majority vote. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski seconded by Trustee Kostuch, that the minutes of the regular meeting of September 20, 2011 be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski seconded by Trustee Kostuch, that the financial reports for all funds for the months of August and September be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2582 through 2584, 4021, 6005, 21526 through 21602, and V5123 through V5141. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve the following payments from the general fund:

Cooper Office Equipment for annual copier maintenance fees	\$ 615.00
Fire Safety USA for Fire Dept. equipment	\$ 555.00

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Volk, seconded by Trustee Porfilio, to approve payment of water fund vouchers numbered 3642 through 3651. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Volk, seconded by Trustee Porfilio, to approve payment of sewer fund vouchers numbered 4646 through 4652. Vote: Ayes: 6. Motion carried.

Motion by Trustee Volk, seconded by Trustee Porfilio, to approve payment from the sewer fund to Northern Pipe Equipment in the amount of \$1,267.50 for cleaning lift stations and catch basins. Vote: Ayes: 6. Motion carried.

- 6c) **Other Vouchers:** None.

- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Ordinance No. 2011-04:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to adopt Ordinance No. 2011-04: An Ordinance Prohibiting the Carrying of Weapons in Village Buildings. Vote: Ayes: 6. Motion carried.
- 10) **Resolution No. 249:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to adopt Resolution No. 249: A Resolution to Carry Forward Unused Levy Capacity. Discussion: Pres. Deschane again noted that he would vote on Resolution No. 249 because passage requires a $\frac{3}{4}$ majority vote. Vote: Ayes: 7. Motion carried.
- 11) **Waterfall Maintenance:** (Parks & Recreation) Motion by Trustee Keller, seconded by Trustee Kaminski, to accept the quote from Loyal Landscaping for spring and fall maintenance and weed control efforts at the Triangle Park waterfall in the amount of \$1,025.00. Vote: Ayes: 5, Nays: 1 (Kostuch). Motion carried.
- 12) **Benches & Hall Flowers:** (Parks & Recreation) Motion by Trustee Keller, seconded by Trustee Kaminski, to accept the quote from Sharkey's floral for planting flowers in the bench planters and at the Village Hall in the amount of \$2,350.00. Discussion: \$525 of this cost will be paid by the TIF fund for the benches and planters in Dyer Business Park. Vote: Ayes: 6. Motion carried.
- 13) **Increase Employee Hours:** (Parks & Recreation) Motion by Trustee Volk, seconded by Trustee Kostuch, to add 250 hours to Bill Keller's summer schedule. Vote: Ayes: 5, Abstentions: 1 (Keller). Motion carried.
- 14) **Firefighter Turnout Gear:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to purchase firefighter turnout gear at a cost not to exceed \$2,200.00. Discussion: Trustee Porfilio explained that this cost would come from the Fire Department equipment purchases budget. Vote: Ayes: 6. Motion carried.
- 15) **Kenny Drive Project:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Keller, to approve payment of \$1,907.93 to Richlen Excavating for additional materials needed on the Kenny Drive project. Vote: Ayes: 6. Motion carried.
- 16) **Village Hall Restroom Improvements:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Keller, to accept the quote from Sessler Plumbing for Village Hall restroom improvements at a cost not to exceed \$2,600.00, and to fund the cost from the undesignated funds. Vote: Ayes: 6. Motion carried.
- 17) **Heating System Repairs:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Keller, to accept the quote from Dama Plumbing and Heating for Village Hall and Fire Station heating system repairs at a cost not to exceed \$510.00. Vote: Ayes: 6. Motion carried.
- 18) **2011/2012 Snow Removal Bid Award:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Volk, to award the bid for 2011/2012 snow removal to Richlen Excavating. Vote: Ayes: 6. Motion carried.

19) Plow Truck Repair: (Public Works) Motion by Trustee Swanson, seconded by Trustee Volk, to approve repairs to the plow truck at a cost not to exceed \$ 1,100.00. Vote: Ayes: 6. Motion carried.

20) Operators Licenses: (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to issue operators licenses effective 10/18/11 through 6/30/12 to Crystal Schroeder, Wendy Wegner-Swanson, Bonnie Ratzkewitsch, Carol Rivard and Carol Luitze, all having received satisfactory records checks.. Vote: Ayes: 6. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

President's Corner: None.

Announcement: 2012 Budget Hearing November 15th at 7:00pm

CORRESPONDENCE:

Wausaukee Recreation Association: A thank you letter for allowing the Wausaukee Softball League to hold games at the Crivitz facility following a storm in August that heavily damaged their facility.

QUESTIONS FROM THE FLOOR: None.

Recess to closed session: Motion by Trustee Kostuch, seconded by Trustee Volk, to recess to closed session for the purpose of conferring with legal counsel. Vote: Ayes: 6. Motion carried.

Pres. Deschane stated the following prior to going into closed session, and at the beginning of closed session: Closed session is in accordance with WI Statute sec. 19.85(1)(g) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(g)...conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Reconvene in open session: Motion by Trustee Kostuch, seconded by Trustee Volk, to reconvene in open session, announce action taken in closed session, if any, and adjourn the meeting. Vote: Ayes: 6. Motion carried.

In open session Pres. Deschane reported that there was no formal action taken by the board in closed session. Potential litigation and developments were discussed with the attorney.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Volk, that the meeting be adjourned at 7:40pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L Padgett
Clerk/Treasurer