

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Ray Majewski

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Stew Swanson  
  Trustee Dick Kaminski       Trustee Fred Franzen
- Members absent:           Trustee Shirley Keller
- Also present:           Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting of August 19, 2014, and Board of Review of September 10, 2014, be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial reports for all funds for the month of August be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2688 through 2690, 4056, 6039, 24009 through 24093, V5994 through V6013. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve the following payments from the general fund:

Rennert's for Fire Dept. Unit #6 Maintenance (\$30,000.00 previously approved)	\$	1,484.07
Crivitz Lumber for supplies for various departments	\$	712.91
Fire & Industrial Response for Fire Dept. training	\$	505.00
Corner Convenience for fuel	\$	582.90
CDW Government for computer system server battery	\$	855.15
T & T Tree Trimming storm clean up at park (undesignated funds transfer at later date)	\$	552.50

Discussion: It was noted that the computer system server battery was also associated with the storm and would be transferred from the undesignated funds. Vote: Ayes: 5. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to approve payment of water fund vouchers numbered 3878 through 3883. Vote: Ayes: 5. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to approve payment of sewer fund vouchers numbered 4983 through 4987. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to approve payment from the sewer fund to Energenec in the amount of \$924.65 for emergency repairs to lift station #4. Vote: Ayes: 5. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Kaminski, to approve payment of TIF money market voucher #1001 and checking account vouchers numbered 1001 through 1003. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **General Fund & TIF Fund Budget Adjustments:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve adjustment #2 to the General & TIF Fund 2014 budgets. Vote: Ayes: 5. Motion carried.
- 10) **Dyer Business Park Banners:** (Development) Motion by Trustee Kostuch, seconded by Trustee Stew Swanson, to purchase 10 banners for Dyer Business Park and surrounding area at a cost not to exceed \$5,000.00. Vote: Ayes: 5. Motion carried.
- 11) **2014 Homecoming Parade Permit:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to issue a street use permit for the 2014 Homecoming Parade to be held on Friday, October 3rd. Vote: Ayes: 5. Motion carried.
- 12) **New Firefighters:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to accept Lukas Scriven and Aaron Patefield as firefighters with the Crivitz Fire Department effective September 1, 2014. Vote: Ayes: 5. Motion carried.
- 13) **Fire Prevention Week Supplies:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to approve the purchase of Fire Prevention Week supplies at a cost not to exceed \$692.08, with the Town of Stephenson to reimburse the Village for 1/2 of the cost. Vote: Ayes: 5. Motion carried.
- 14) **Re-name Portion of South Ave. to Wolverine Way:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to re-name South Ave. from Oak Street to USH 141 to Wolverine Way. Vote: Ayes: 5. Motion carried.
- 15) **Snow Removal - Richlen Excavating:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment to Richlen Excavating for snow removal from December 2013 through March 2014 in the amount of \$1,000.00. Discussion: The Clerk was asked to send a copy of the accounts payable policy indicating that invoices must be received within 90 days of the receipt of goods or services. Vote: Ayes: 4, Nays: 1 (Kostuch). Motion carried.
- 16) **Recess to Closed Session:** Bypassed.
- 17) **Reconvene in Open Session:** Bypassed

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**2014 Oktoberfest in Crivitz:** Saturday, Sept. 20th from Noon to Midnight hosted by the Crivitz Fire Department. Volunteers are needed and can sign up with Fire Chief Rudi Jensen.

**Woodland Carving Club:** Pres. Deschane presented a wood figurine carved by Len Albrecht and donated by the Woodland Carving Club to be placed in the Village Hall display cabinet.

**Recent Storm:** Pres. Deschane complimented and thanked Village employees for their great response to the recent storm, particularly Rudi Jensen who not only assumed his duties as Fire Chief, but also the duties of Utilities & Public Works Supervisor.

**Coz Franzen:** Pres. Deschane extended condolences to Glen, Fred and Dorothy Franzen, all employees and officials of the Village on the recent passing of Coz Franzen who was a well respected member of the community.

**Hannah Freese:** Pres. Deschane welcomed Hannah Freese, German Foreign exchange student to the Village. Hannah was a guest at the September Public Safety meeting.

**Voter Photo ID:** The Clerk reported that the appeals court had recently re-instated Wisconsin's voter photo identification law, which would be effective at the November election.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the meeting be adjourned at 7:23pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

---

John J. Deschane  
President

---

Marilyn L. Padgett  
Clerk/Treasurer