

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Janet Janusz, Debra Manincor & Colleen White – Flea Market Vendors, Jim Morrison, Bill Keller, Marie Tomaszewski (Peshtigo Times).

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.

2) **Roll Call:** Members present:

President John Deschane	Trustee Duane Swanson
Trustee Kurt Kostuch	Trustee Shirley Keller
Trustee Dick Kaminski	Trustee Jo Di Volk
Trustee Janis Porfilio	

Also present:

Attorney Frank Calvert
Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

Questions from the Floor: By unanimous consent this item was moved in the agenda order to accommodate members of the public who wished to speak.

Jim Morrison: Running for Circuit Court Judge in 2013, he was recently appointed by Gov. Walker to fill the unexpired term of Judge Duket. Jim expressed concern about the growing heroin problem in the county and the lack of programs available to help these people with their addiction while in the county jail. He noted there are programs for inmates for alcohol addiction and to help them obtain their GED, but none for heroin addiction. He has sent violators to prison for infractions that he would normally only convict them to county jail just so they can get help with their addiction in prison, where programs are offered.

Flea Market Vendors: Janet Janusz, Debra Manicort & Colleen White asked that the name of the flea market be changed to “Crivitz Flea & Farmers Market”, which would enable them to legally sell homemade food items that they currently cannot legally sell according to the home canning, or “pickle” laws. This issue was referred to the Finance Committee.

4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting of July 17th be approved as presented. Vote: Ayes: 6. Motion carried.

5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial report for all funds for the month of July be approved as presented. Vote: Ayes: 6. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2612 through 2614, 4032, 6015, 22343 through 22378 and V5318 through V5334. Motion amended by Trustee Kaminski, seconded by Trustee Kostuch, to amend the main motion to read: to approve payment of general fund vouchers numbered 2612 through 2614, 4032, 6015, 22343 through 22414 and V4318 through V5334. Discussion: The clerk explained that the original general fund check posting report distributed to board members was run after checks had been printed but before posting, so checks dated the date of the meeting did not appear on the report. However, board members had been given all vouchers for review prior to the meeting, including those not appearing on the original report. A new report was run and distributed and the motion needed to be amended to include the check numbers written on the day of the meeting. Vote on amendment: Ayes: 6. Motion carried. Vote on original motion as amended: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment from the general fund to Chase Visa for Sonic Wall annual subscription for the Information Technology department in the amount of \$844.00. Vote: Ayes: 6. Motion carried.

- 6a) Water Fund:** Motion by Trustee Keller, seconded by Trustee Volk, to approve payment of water fund vouchers numbered 3707 through 3714. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller, seconded by Trustee Volk, to approve the following payments from the water fund:

Wiedemeier Garage for truck repairs	\$ 317.08
Hawkins Inc for repairs to damages at Well #2 due to lightning damage	\$ 735.85

Vote: Ayes: 6. Motion carried.

- 6b) Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Volk, to approve payment of sewer fund vouchers numbered 4737 through 4746. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller, seconded by Trustee Volk, to approve the following payments from the sewer fund:

Wiedemeier Garage for truck repairs	\$ 317.08
Great Lakes TV Seal for cleaning lift stations and removing Concrete from Main Ave. sewer lines	\$ 1,938.95

Vote: Ayes: 6. Motion carried.

- 6c) Other Vouchers:** None.

- 7) Committee & Department Reports:** Copies distributed.

- 8) Comments from Pre-registered Citizens:** None.

- 9) Tax Refund for North Star Subdivision Lots:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to refund \$1,000.00 to George Gocht for an error in taxes paid for North Star Subdivision lots. Discussion: Atty Calvert was requested to write up an agreement with George Gocht regarding the refund. Vote: Ayes: 6. Motion carried.

- 10) 2012 Budget Adjustment #2:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve 2012 budget adjustment #2. Vote: Ayes: 6. Motion carried.

- 11) Deputy Clerk Probation Completion & Wage Raise:** (Finance): Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve probation completion for Deputy Clerk Barb Uhl and grant a \$1.00 per hour wage raise effective on August 21, 2012. Vote: Ayes: 6. Motion carried.

- 12) Fire Hydrant Painting** (Utilities): Motion by Trustee Keller, seconded by Trustee Volk, to contract with Davies Water Equipment for painting 12 fire hydrants at a cost not to exceed \$1,200.00. Vote: Ayes; 6. Motion carried.

- 13) Utility Laterals:** (Utilities) Motion by Trustee Keller, seconded by Trustee Volk, to install utility laterals to the Crivitz Youth center project at their expense per the current utility rate schedule. Vote: Ayes: 6. Motion carried.

- 14) Sewer Repair on Main Ave & FJ St:** (Utilities) Motion by Trustee Keller, seconded by Trustee Volk, to repair the sewer main at Main Ave & FJ St. at a cost not to exceed \$9,500.00. Vote: Ayes: 6. Motion carried.

- 15) **Homecoming Parade Street Use Permit:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Volk, to issue a street use permit to the Crivitz High School Student Council for the 2012 Homecoming Parade to be held on Friday, October 5, 2012, beginning at 2:45pm, following the route indicated in their application and specified on the permit document. Discussion: Trustee Porfilio noted that the only route difference is to add one block to allow the parade to pass by New Care. Vote: Ayes: 6. Motion carried.
- 16) **Wastewater Treatment Plant Facility Project:** (Utilities) Bypassed.
- 17) **Police Auxiliary Policy:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to accept the Police Auxiliary Policy as presented by the Crivitz Police Department. Discussion: Trustee Porfilio explained that this is the same policy the village has always had, the committee just failed to include it in the Police Department Policy and realized the error when a new auxiliary member was approved. Vote: Ayes: 6. Motion carried.
- 18) **Fire Vehicle DOT Inspection:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to accept the quote from Sylvester Repair for DOT Inspection of Fire Department truck #6 at a cost not to exceed \$750.00. Vote: Ayes: 6. Motion carried.
- 19) **Fire Turnout Gear:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to approve the purchase of fire turnout gear at a cost not to exceed \$1,500.00. Discussion: Trustee Porfilio explained that this gear was needed for a new firefighter who is very tall and that the funds were included in the Fire Department 2012 expense budget. Vote: Ayes: 6. Motion carried.
- 20) **“Touch the Truck” Event:** (Parks & Rec) Bypassed – referred to Public Safety Committee.
- 21) **Don Brooks Park River Access Project:** (Parks & Rec) Bypassed.
- 22) **Crivitz Community Veterans Park Improvements:** (Parks & Rec) Motion by Trustee Volk, seconded by Trustee Kaminski, to start fundraising for splash pad and disc golf course project at Crivitz Community Veterans Park. Discussion: Trustee Volk stated that the committee supports the project and that Glen Franzen and the clerk will begin planning and come back to the committee with several options. Vote: Ayes: 6. Motion carried.
- 23) **July 4, 2013 Fireworks:** (Parks & Rec) Bypassed.
- 24) **Lilac Park:** (Parks & Rec) Bypassed.
- 25) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to correct the motion of July 17th or issuance of operators licenses to read “Amber Sekey” instead of “Amy Sekey”. Vote: Ayes: 6. Motion carried.
- 26) **Recess to Closed Session:** Bypassed.
- 27) **Reconvene in Open Session:** Bypassed.

OLD BUSINESS: None.

NEW BUSINESS:

Presidents Corner:

Fire Dept. 100th Anniversary: Pres. Deschane displayed several 100 year old documents from the time of the fire department formation and commended the department for their time and dedication to the community over the last 100 years.

Fire Dept “Fun in the Field” Event: Saturday, Sept 15 from noon to 6pm to celebrate the Crivitz Fire Dept Centennial Anniversary. Event will include games for kids, bouncy houses, hot dogs, kool-aid, tours of building, equipment demonstrations, sprinkler burn building demonstration.

Oakwood Haven Apartment Building: The fire department is working with the owner to prepare the building for training use. The building owner must have an asbestos inspection and removal, if necessary, and have all appliances removed from the building at her expense, as well as site clean up after the building is burned. Atty Calvert will write up an agreement with the building owner as to responsibilities of each party.

Special Board Meeting: Tuesday, August 28th at 7:00pm.

CORRESPONDENCE:

WI Dept of Administration: January 1st, 2012, estimated population is 980.

QUESTIONS FROM THE FLOOR: (Moved to after agenda item #3 (see above)).

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the meeting be adjourned at 8:50pm. Vote: Ayes:___, Nays:___.

Respectfully submitted,

John J. Deschane
President

Marilyn L Padgett
Clerk/Treasurer